

## **TITLE I PARENT AND FAMILY ENGAGEMENT POLICY**

### **Nazareth Intermediate School**

#### **Purpose**

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by Nazareth Intermediate School in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the school level.

#### **Components**

The school complies with federal law related to the engagement of parents and family members by detailing how the school will:

1. Involve parents and family members in the planning, review, and improvement of the school's Parent and Family Engagement Policy: (ESSA, Section 1116(b)(1))
  - Schoolwide Title I Mid-Year Planning Meeting
  - Schoolwide Title I End of the Year Planning Meeting
  - Open House
2. Convene an annual meeting, at a convenient time:
  - To which all parents and family members of participating children shall be invited, and encouraged to attend;
  - To inform parents and family members of their school's participation as a Title I school; and
  - To explain the requirements and the rights of parents and family members to be involved (ESSA, Section 1116(c)(1)).
    - Title I Compact
    - Open House
    - Parent Right to Know letter
    - Parent/teacher conferences- at a convenient time for parents
    - Title I Parent Informational Night
    - Parent University
3. Offer a flexible number of meetings in the morning and/or the evening, and may provide Title I funds, if sufficient, to facilitate parent and family member attendance at meetings through payment of transportation, child care costs, and/or refreshments (ESSA, Section 1116(c)(2)).

4. Involve parents and family members, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school's parent and family engagement program: (ESSA, Section 1116(c)(3)).
  - Title I Schoolwide Planning Committee
  - Parent surveys
  - Communication with parents- emails/meetings/phone calls
  - Office hours
  
5. Provide parents and family members of participating children with timely information about the Title I program: (ESSA, Section 1116(c)(4)(A)).
  - Open House
  - Title I paperwork- compact, family engagement policy, right to know, etc.
  - Parent-teacher conferences
  - Resources on the NAIS/district website
  
6. Provide parents and family members of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the state academic standards:(ESSA, Section 1116(c)(4)(B))
  - PSSA summary results
  - Powerschool
  - Parent University
  - Open House
  - Family Star Assessment Report
  - Schoology resources-How to videos
  
7. Provide, if requested by parents and family members, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions:(ESSA, Section 1116(c)(4)(C))
  - Conferences
  - Parent meetings- at the convenience of parents
  - 504 meetings
  - IEP meetings
  - GIEP meetings
  - Zoom with parents/students to explain topics or how to do work
  
8. Involve parents and family members in the joint development of the Schoolwide Program Plan in accordance with federal law. (under Section 1114 per ESSA (ESSA, Section 1116(5))).

- Mid-Year Title I Schoolwide Planning Committee
- End of Year Title I Schoolwide Planning Committee
- Compact
- Title I Parent and Family Engagement Policy

9. NAIS will provide a school-parent and family compact developed jointly with parents and family members outlining how parents and family members, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:

- Describe the school's responsibility to provide a high-quality curriculum and instruction in a supportive and effective learning environment that enables children in Title I programs to meet the state academic standards, and the ways in which each parent and family member will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (ESSA, Section (d)(1)); and
- Address the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:
  - Teacher conferences with parents and family members in intermediate school, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;
  - Frequent reports are available to parents and family members on their children's progress;
  - Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
  - Ensuring regular two-way, meaningful communication between parents and family members and school staff, in a language that parents and family members can understand.(ESSA, Section 1116(d)(2)(A-D))
    - Translation of information into American Sign Language, Braille, and other languages upon request.
    - Parent informational workshops
    - Compact posted on NAIS website
    - Title I Open House

10. Provide assistance to parents and family members in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children: (ESSA, Section 1116(6)(e)(1))

- Open House
  - Parent/Teacher Conferences
  - Parent University
  - Resources given to parents by teachers/specialists to educate parents.
    - phone communications
    - email communications
11. Provide materials and training to help parents and family members to work with their children to improve their children's achievement, such as literacy training and using technology including education about the harms of copyright piracy, as appropriate, to foster parent and family involvement:(ESSA, Section 1116(6)(e)(1))
- One to one technology
  - Parent tutorials located on the school website
  - Parent workshops
  - Eagle chat line for technology help. (trouble ticket)
  - Parent University
12. Educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents and family members, in the value and utility of contributions of parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and the school: (ESSA, Section 1116(6)(e)(3))
- Act 48 hours/staff training
  - Faculty meetings- state-mandated training
13. To the extent feasible and appropriate, coordinate, and integrate parent and family member involvement programs and activities with other federal, state, and local programs including public preschool programs, and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children:(ESSA, Section 1116(6)(e)(4))
- Literacy events
  - Parent workshops
  - Parent University
  - Evening programs with the Arts
  - LVCC aftercare program
14. Ensure that information related to school and parent and family member programs, meetings, and other activities are sent to the parents and family members of participating children in a format and in a language, the parents and family members can understand:(ESSA, Section 1116(6)(e)(5))

15. Provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children): (ESSA, Section 1116(7)(f))

- Interpreters upon request
- ADA accessibility in the facility
- Notices can be translated into other languages and braille upon request
- Settings can be set on Power School to translate into the family's native languages

16. Ensure distribution of the policy to all parents and family members with a child participating in a Title I program by the following means:

- Paper copy sent home with students
- RTII tiered intervention letters sent home through email/sent home through USPS
- Paper copy of compact sent home through USPS
- Posted on NAIS website
  - NAIS Family Engagement Policy
  - NAIS Teacher/Parent/Student Compact
  - Right to Know Letter Policy
  - Annual Schoolwide Plan
  - Complaint Resolution Policy

#### Delegation of Responsibility

The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

The building principal and/or Title I staff shall notify parents and family members of the existence of Title I programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.
2. A set of goals and objectives to be addressed.
3. A description of the services to be provided.
4. A copy of this policy and the School-Parent and Family Compact.

Each school with a Title I program shall provide communications, information, and school reports to parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, in a language and format they can understand.